



# south shore art center

119 Ripley Road | Cohasset, MA 02025  
781-383-2787 | info@ssac.org

## FACILITY RENTAL AGREEMENT

FOR USE OF:	RATE	ADD'L HRS.	TOTAL
_____ Bancroft Invitational Gallery	\$800 for 4 hours (\$250 dep.)	@ \$100 per hour	_____
_____ Margaret Dillon Members Gallery	\$600 for 4 hours (\$250 dep.)	@ \$100 per hour	_____
_____ Bancroft and Dillon Galleries	\$1,100 for 4 hours (\$250 dep.)	@ \$125 per hour	_____

### EVENT INFORMATION

Title of Event (as publicized): \_\_\_\_\_

Description \_\_\_\_\_

Total number expected to attend \_\_\_\_\_

Date (s) \_\_\_\_\_ Time \_\_\_\_\_

Ticket Prices, if applicable \_\_\_\_\_

### RENTER INFORMATION

Primary contact person \_\_\_\_\_ Tel. # \_\_\_\_\_

Email \_\_\_\_\_

Address \_\_\_\_\_

Secondary contact person \_\_\_\_\_ Tel. # \_\_\_\_\_

Email \_\_\_\_\_

Folding Chairs _____	Total due _____
Tables (30 x 60) _____	Less deposit due at signing _____
High-top Cocktail Tables _____	Balance due _____
Blackboard _____	Balance is due on or before _____
Projector _____	
Easels _____	

**NOTE - Renter will be required to pay for loss or damage to artwork and/or facility. No open flames. No smoking allowed. No cash bar. Insurance certificate required. Renter is responsible for clean-up.**

Signature SSAC	Date	Signature (Renter)	Date
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